WEDDING INFORMATION SHEET

501 S Emerson St, Mount Prospect, IL 60056
phone 847-253-0501
www.thesouthchurch.com • weddingcoordinator@thesouthchurch.com

Bride: _____ _____ _____
First Name Middle Last

Groom: _____ _____ _____
First Name Middle Last

Church Rental $1200

Wedding Date: _____ Time: _____

Options:

☐ Rehearsal $150 Date: _____ Time: _____

☐ Aisle Candles $175 (includes Candles) ☐ Aisle Runner (Bride Provides)

☐ Unity Candle (Bride provides, The South Church provides Unity Candle Holder)

☐ 16 unwrapped candles 12-14" (Bride provides, The South Church provides Candelabra)

Contact Information:

Name:_____

Address: _____

_____

Phone No(s) & email:

Work: _____ Home:_____ Cell:_____ email: _____

Approx. Number of Wedding Guests: _____ (220 max) (Yes, we have air conditioning!)

Wedding Party

(start with Best Man)

1._____
2._____
3._____
4._____
5._____

Ring Bearer_____

(start with Maid/Matron of Honor)

1._____
2._____
3._____
4._____
5._____

Flower Girl _____

Grooms Parents _____

Bride's Parents: _____

Ushers (recommend 2): _____

NOTE: This form must be completed and returned to the church office along with deposit to hold your date(s). Call officiant and organist 1-2 months prior to wedding. Final payment & marriage license due in office one week prior to ceremony.

Officiant:_____ Phone_____ email:_____

Organist:_____ Phone _____ email:_____

Coordinator:_____ Phone _____ email:_____

Total _____ **Deposit** _____ **Check #**_____ **Balance**_____ **Rec'd Date:**_____ **Check #**_____

BASIC CEREMONY

Mothers Candle Lighting
Processional
Welcome by Pastor
Invocation
Lord's Prayer
Presentation of Bride
Statement of Intent
1st Reading
Vows & Rings
Prayer
2nd Reading
Unity Candle (or other)
Prayer
Pronouncement of Marriage
Benediction
Presentation of Couple